

Minutes of the Eleventh Meeting of the
2022-23 Board of the Ontario Band Association
Monday, September 11, 2023
via Zoom, 7pm

Present

EXECUTIVE

Angela Tran	President
Matthew Rodnick	President-Elect
Andria Kilbride	Treasurer
Steffan Brunette	Secretary
Lynn Tucker	Past-President

DIRECTORS: Institutional

Chris Reesor	Industry
Dan Austin	Membership

DIRECTORS: Symposia

Matthew Peter	Wind Conductors' Symposium	<i>regrets</i>
Simone Gendron	Capital Region Wind Band Symposium	
Hugh Corbett	Beginning Band Symposium	

DIRECTORS: Festivals

Mark Caswell	Provincial Band Festival	<i>regrets</i>
Shashi Ramu	Small Ensemble Festival	

DIRECTORS: Honour Bands

Matthew Rodnick	Western Intermediate Honour Band
Alicia Kennedy	Ontario Provincial Honour Band
Troy Jones	Laurier Elementary Honour Band
Lani Sommers	Capital Region Elementary Honour Band

POSITIONS of RESPONSIBILITY

Ari Mohindra	Communications Co-ordinator	
Sarah Arcand	Elementary Music Education Advocate	<i>regrets</i>
Pratik Gandhi	OBA-CBA(On) Liaison	
Mitch McIntyre	Regional Representative, North	
Mary Thornton	Regional Representative, Near North	
Cynthia Yuschyshyn	Regional Representative, East	
Dan Austin	Regional Representative, West	
Alecia Blackman	Regional Representative, Golden Horseshoe	
Nikole Valkanas	Regional Representative, Central	<i>regrets</i>
Jennifer Cresswell	Regional Representative, Central	
Jacynthe Fugère-Bourdages	Regional Representative, French Boards	<i>regrets</i>

MEMBERS

1. Call to Order

Tran called the meeting to order at 7:03pm.

2. Adoption of the Agenda

Motion to adopt the agenda.

Moved by *Tran*. Seconded by *Jones*. Motion carried.

3. Ratification of the Minutes of the Tenth Meeting from June 2023.

Moved by *Tran*. Seconded by *Reesor*. Motion carried.

4. Summary of Action Items from Previous Meetings

___ [7a] for *Tran* & *Rodnick*: organize a meeting to discuss virtual membership content;
unresolved - meeting soon

___ [11b] for the Executive: develop a handover procedure for portfolios; **in progress**

5. Announcements

There were no announcements.

6. Scheduled Orders of Business

(a) TYWO Elementary Honour Band (*Tran*)

This is being planned for April 2024. They are requesting the OBA's partnership.

The request is for promotional help, not financial assistance.

Last year's event went well, featuring *Sharon Fitzsimmons*.

The event is planned for April 19 to 21, 2024 at the Meridian Arts Centre in North York. *Cheryl Ferguson* is the conductor.

They are applying for the Trillium Foundation Grant in the fall.

The Laurier and Capital Region Honour Bands are also running in mid-April, and there is a concern for confusion in the messaging. The Laurier event is running in early May and the Capital Region event happens on April 19.

There isn't a concern for enrolment capture at the Capital Region event, but multiple communications on Honour Bands at the same time might lead to confusion.

Tran summarized the concerns and suggested that an e-vote of the Board would take place on Slack at a future time.

7. Discussion Items

(a) The Bus Book

The "Bus Book" should be in by the end of October. Templates are available.

Tran will work with anyone who needs help.

Kilbride shared her book.

(b) Bylaw Amendments

Brunette highlighted the amendment process. The Board will need to recommend for ratification at the October meeting.

(c) Slate for November Elections

Mohindran will be reapplying for the Communications position.

Jones is willing to apply for the Elementary Music Education Advocate.

8. Reports from the Executive

(a) President

see attached report

(b) President-Elect

see attached report

Rodnick updated the Board on the communication process with the Western Intermediate Honour Band, and the Provincial Band Festival. It is proceeding well.

(c) Treasurer

see attached report

Kilbride tried to sell the advantages of being the Treasurer. She will be available to guide the new treasurer.

(d) Secretary

see attached report

(e) Past-President

see attached report

Tucker is happy to work with the new Small Ensemble Festival director when the new Board is selected.

9. Reports from Directors: Institutional Portfolios

(a) Membership

see attached report

The 2-for-1 memberships from the pandemic is finishing, so there are about 56 memberships expiring.

(b) Industry

no report submitted

Reesor requested a meeting with the Executive, and issued a reminder to have an invoice sent to Yamaha for the year's donation.

10. Reports from Directors: Event Portfolios

(a) Beginning Band Symposium

see attached report

Corbett sounded positive with the progress of the event. Registrations are low. There was encouragement for some promotion to happen over the next couple of weeks. There were a number of Board members who were willing to help with the event.

Ramu echoed the need to promote the event. There are currently four members registered, and the break-even level is 40 to 50.

A question on virtual membership perks was raised. *Rodnick* can bring a camera to record it. A disclaimer at the recording site is required to notify people that their side conversations may be recorded.

(b) Western Intermediate Honour Band

see attached report

(c) Provincial Honour Band

see attached report

(d) Capital Region Wind Band Symposium

see attached report

(e) Provincial Band Festival

see attached report

(f) Small Ensemble Festival

nil report

Ramu thanked *Tucker* for her help in securing the dates at UTSC. There will be a vacancy for the SEF position, and *Ramu* will remain involved and be on-site and able to lead the festival on-site. The incoming Director will need to focus on scheduling and registration. *Tucker* will also be available on site and will help to secure UTSC volunteers.

(g) York Wind Conductors' Symposium

see attached report

(h) Capital Region Elementary Honour Band

nil report

(i) Laurier Elementary Honour Band

nil report

Dates are booked. Colin Clarke is doing the Intermediate Band, and *Thornton* is running the Elementary Band.

11. Reports from Positions of Responsibility

(a) Communications Co-ordinator

see attached report

(b) Elementary Music Education Advocate

no report submitted

(c) CBA(Ontario) Liaison

no report submitted

12. Reports from Regional Liaisons

(a) North & Near North

nil report

There is planning underway for a reading session, but it's still quite early.

(b) East

no report submitted

It's been challenging to cover the wide geographical area, and ideas for reaching out and drawing people together would be welcomed.

(c) West

nil report

(d) Golden Horseshoe

see attached report

(e) Central

no report submitted

Cresswell will be stepping down from the Central Regional Liaison position, and will be testing the waters for the Small Ensemble Festival Directorship.

(f) French Schools

no report submitted

Frugeres-Boudages is stepping down from the French Schools Liaison position.

13. New Business

There was no new business.

14. Adjournment

Motion to adjourn the meeting.

Moved by *Kennedy*. Seconded by *Sommers*. Motion carried.

The meeting adjourned at 7:58pm.

The next meeting will be on October 16, 2023 at 7pm via Zoom.



Agenda of the 11th Meeting of the
2022–2023 Board of Directors
Monday, September 11, 2023
via Zoom, 7pm

1. Call to Order: *Quorum is nine voting positions.*
2. Adoption of Agenda
3. Ratification of the Minutes of the Tenth Meeting of the Board from June 2023
4. Summary of Action Items from Previous Meetings
 - ___ [7a] for Tran & Rodnick: organize a meeting to discuss virtual membership content
 - ___ [11b] for the Executive: develop a handover procedure for portfolios
5. Announcements
6. Scheduled Orders of Business
7. Discussion Items
 - (a) *The Bus Book (Tran)*
 - (b) *Bylaw Amendments (Brunette)*
 - (c) *Slate for November Elections (Brunette)*
8. Reports from the Executive
 - (a) President *Tran*
 - (b) President-Elect *Rodnick* **no report submitted**
 - (c) Treasurer *Kilbride*
 - (d) Secretary *Brunette* *see: Discussion Items*
 - (e) Past-President *Tucker*
9. Reports from Directors: Institutional Portfolios
 - (a) Membership *Austin* **no report submitted**
 - (b) Industry *Reesor* **no report submitted**
10. Reports from Directors: Event Portfolios
 - (a) Beginning Band Symposium *Corbett* **no report submitted**
 - (b) Western Intermediate Honour Band *Rodnick* **no report submitted**
 - (c) Provincial Honour Band *Barras*
 - (d) Capital Region Wind Band Symposium *Gendron*
 - (e) Provincial Band Festival *Caswell*
 - (f) Small Ensemble Festival *Ramu* *nil report*
 - (g) York Wind Conductors' Symposium *Peter*
 - (h) Capital Region Elementary Honour Band *Sommers* **no report submitted**
 - (i) Laurier Honour Bands *Jones* **no report submitted**

AGENDA: SEPTEMBER 11, 2023

- | | | | |
|-----|--|---------------------------|----------------------------|
| 11. | Reports from Positions of Responsibility | | |
| | (a) Communications Co-ordinator | <i>Mohindra</i> | no report submitted |
| | (b) Elementary Music Education Advocate | <i>Arcand</i> | no report submitted |
| | (c) CBA(On)-OBA Liaison | <i>Gandhi</i> | no report submitted |
| 12. | Reports from Regional Liaisons | | |
| | (a) North & Near North | <i>McIntyre/Thornton</i> | <i>nil report</i> |
| | (b) East | <i>Yuschychyn</i> | no report submitted |
| | (c) West | <i>Austin</i> | no report submitted |
| | (d) Golden Horseshoe | <i>Blackman</i> | |
| | (e) Central | <i>Valkanas/Cresswell</i> | no report submitted |
| | (f) French Schools | <i>Fugère-Bourdages</i> | no report submitted |
| 13. | New Business | | |
| 14. | Adjournment | | |

Next meeting will be held in October 16, 2023, 7pm via Zoom.

Board Meeting
Monday September 11 2023



Executive Report

President

Angela Tran

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

Please continue to send Matt R and I your “hit by the bus book” event contingency plans 😊 Aiming to have this completed by the end of October. Matt R and I are happy to jump on a call to talk anything through for this document. Thank you!

Standard Report

Actions Undertaken Since the Previous Meeting

- attended communications standing meetings
 - communicated with executive team via Slack intermittently during the summer
 - continue to be main contact with partners during the summer
 - monitor Slack and other platforms over the summer for general queries
-

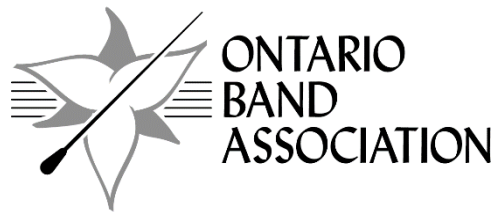
Actions to be Undertaken by the Director

- complete communication guide and tutorial for the following platforms with Matt Rodnick: Canva, Jotform, and Wix
 - support training for the above platforms for board members interested
 - submit OBA events and “Bandology X OBA Advocating for your music program” package in the OMEA Recorder (Fall Issue)
-

Actions to be Undertaken by the Board

Please continue to send Matt R and I your “hit by the bus book” event contingency plans 😊 Aiming to have this completed by **the end of October**. Thank you!

Board Meeting
Monday September 11 2023



Executive Report

President-Elect

Matt Rodnick

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

- Continued to attend regular communications meetings.
 - Worked on pilot communication plan. PBF and WIHB are the first events who have started transitioning to the new model. Thanks to Ari for helping to get it going.
 - Sourced English Horn for OPHB.
-
-

Actions to be Undertaken by the Director

- Continue to monitor communications plan as it begins implementation.
-

Actions to be Undertaken by the Board

- Please continue to develop and submit your bus reports!

Board Meeting
Monday September 11 2023



Executive Report

Treasurer

Andria Kilbride

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

Treasurer: A. Kilbride

- communicated via phone call with the CRA regarding the status of our summer students - we had nobody on payroll outside of July 4-Sept 3, 2022 and they were wanting us to submit payroll deductions for other months
- spoke with M. Barth regarding the CRA issues and concluded that we would keep our CRA account open and submit NIL reports for the payroll deductions going forward. Keeping our options open for the possibility of future summer students.
- Sent ROE to Communications Coordinator
- OPHB
 - issued a refund for a duplicate entry
 - supplied A. Kennedy with Visa info for hotel booking and purchase of repertoire
- GHMF - met with S. Ramu regarding finances, sponsorship, web hosting, event insurance
- BBS - supplied H. Corbett with Visa info for hotel booking
- OMEA
 - registered the OBA booth for Synergy conference
 - confirmed the room location for our AGM (Strategy Room 7 - Friday, November 3, 11:30am)
- VISA - received new card in the mail and updated online services/subscriptions to reflect the new expiry date
- ZOOM - cancelled account
- Deposits - June, July and August
- Payments - Bookkeeping honorarium for 2nd quarter
- PBF - mailed conducting awards

Actions to be Undertaken by the Director

- attend BBS and assist with registration
-

Bookkeeper: M. Barth

- Notes for Meeting June 1-September 10
- Processed payments to:
- Jessica Kun - LOEHB conductor
- Ari Mohindra - Q2 comms
- Michael Barth - Q2 bookkeeping
- Kendall Sinclair Chartered accountants - 2022 year end
- OMEA - booth registration for Synergy conference
- Salvation Army Camp - second deposit for OPHB accommodations
- Other:
- picked up 2022 financial records from Scott Harrison
- filed Andria's deposits in Quickbooks
- spoke with CRA - they needed clarification regarding some of the hours reported for Canada Summer Jobs 2022. Coordinated with Ari to get an accurate reporting of their hours from July-August. I will be speaking with CRA again next week and then everything should be good.
- Balanced QuickBooks and paid Visa bills for June, July, and August.

Actions to be Undertaken by the Board

- continue to seek out new candidate for the Treasurer position

Board Meeting
Monday September 11 2023



Executive Report

Secretary

Steffan Brunette

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

(a) Proposed Bylaw Amendments for November's AGM.

The Board will need to review and pass a motion recommending adoption of the amendments at the October meeting. See attached amendments.

In summary: renaming the Eastern Ontario Elementary Honour Band as the Capital Region Elementary Honour Band, renaming the OBA/Laurier Elementary Honour Band as the "OBA/Laurier Honour Band", adding the POR for the Golden Horseshoe Music Festival, removing references to the Webmaestro, and clarifying language about how many simultaneous positions one person can hold on the Board.

(b) Slate for Elections

It is my understanding that all incumbents are standing for re-election, except in the roles of Treasurer, Industry, Provincial Band Festival, and Small Ensemble Festival.

It is also my understanding that Pratik is willing to continue in the role of OBA-CBA(On) Liaison, but we are looking for applicants for Communications, the Elementary Music Education Advocate, and Advancement.

Standard Report

Actions Undertaken Since the Previous Meeting

Prepared Bylaw amendments.

Prepared an announcement for the MMI.

Wrote up a repertoire analysis on the 2023 Provincial Band Festival for possible posting on the website.

Actions to be Undertaken by the Director

nil

Actions to be Undertaken by the Board

Review Bylaw amendments. Forward suggestions & comments to me.

Inform me if our election planning is in error with regards to your portfolios.

Proposed OBA Bylaw Amendments

November 2023

Pending Board recommendation & AGM ratification

Notice of Previously Ratified Amendments

The following was added as Article II, Section 1 “Membership”, item (iii) with subsequent items renumbered accordingly, at a Special General Meeting on January 29, 2022:

(iii) Virtual Member

(a) A Virtual Member is a person who would otherwise qualify as a Regular or Student member, but who is only entitled to attend events through an online platform;

(b) A Virtual Member pays a reduced amount of the Annual Membership Fee of a Regular Member as determined in Article II.

Renaming of Eastern Ontario Elementary Honour Band

Whereas the region served by this project is better designated as the “Capital Region”, be it resolved that references to the “Eastern Ontario Elementary Honour Band” be changed to “Capital Region Elementary Honour Band”. See Article III, Section 3 “Elected Director Members”, and Article VII, Section 5 “Responsibilities of Individual Board Members”

Renaming of OBA/Laurier Elementary Honour Band

Whereas the nature of this project is expanding to serve students beyond the elementary level, be it resolved that references to the “OBA/Laurier Elementary Honour Band” be changed to “OBA/Laurier Honour Band”. See Article III, Section 3 “Elected Director Members”, and Article VII, Section 5 “Responsibilities of Individual Board Members”

Further, replace the job description for the “OBA/Laurier Honour Band Director” with the following:

- a) Report to the President;
- b) Provide the opportunity for elementary **and intermediate high school** players from the Tri-Cities area to perform with their peers, **creating separate performance ensembles if necessary**;
- c) Retain a conductor of provincial repute to lead **each** band and choose appropriate level music for **each band**;
- d) In consultations with the Treasurer, ensure the conductor signs a contract, work out transportation, nourishment, and accommodation issues, if any;
- e) Book a venue in which to host the OBA/Laurier Honour Band participants so they may rehearse and perform for friends and family;
- f) Design, in consultation with a designer, promotional material related to the event which should include contact information and a recommendation form for teachers;
- g) Ensure the Communications Co-ordinator adequately distributes promotional material;
- h) Coordinate promotion and encourage teacher recommendations;
- i) Create an information package, including feedback forms for the event, to be distributed to each member's parents and their recommending teacher;

- j) Chair the OBA/Laurier Honour Band Committee;
- k) Arrange part assignments and seating based on teacher recommendations;
- l) Work with the Treasurer and provide a breakdown of expenses and revenues associated with the OBA/Laurier Honour Band;
- m) Write a report detailing initiatives and issues concerning the Honour Band, to be presented at every meeting of the Board of Directors.

Clarifying Roles

Whereas positions listed within Article VII, Section 5 “Responsibilities of Individual Board Members” are formally Directors of the Board, be it resolved that references to “Co-ordinator” for the following positions be renamed as “Director”:

- (iv) UTSC/OBA Small Ensemble Festival **Director**
- (ix) Capital Region Elementary Honour Band **Director**
- (x) OBA/Laurier Honour Band **Director**

Creation of the Golden Horseshoe Music Festival Position of Responsibility

Whereas the OBA is formally assuming responsibility for running a music festival in the Golden Horseshoe region, be it resolved that an item be added to Article III, Section 4 “Ex-officio (Appointed)” reading “One (1) Golden Horseshoe Music Festival Co-ordinator”, and that the following position be created under Article VII, Section 6 “Duties of Positions of Responsibility” as follows:

Golden Horseshoe Music Festival Co-ordinator

- a) Report to the President;
- b) Organize the Golden Horseshoe Music Festival for members and their ensembles once each calendar year;
- c) Retain clinician(s) to conduct comprehensive reviews of ensembles, provide workshops and enhance director feedback throughout the length of the festival. In consultation with the Treasurer, ensure said clinician(s) sign(s) contracts, and work out transportation, nourishment, and accommodation issues;
- d) Book a venue in which to hold the festival. Ask for adequate volunteers by which to staff said event;
- e) Design, in consultation with a graphic designer, promotional material related to the event. Ensure both the GHMF website and social media tools, are shared with the Communications Co-ordinator to ensure maximum exposure on the OBA Home page and other media releases.
- f) Contact and invite industry sponsors to the event, in consultation with the Industry Director;
- g) Provide all directors with a post-festival certificate, a Nationals Invitation (if awarded) and potentially other awards;
- h) Work with the Treasurer and provide a breakdown of expenses and revenues of the festival;
- i) Write a report detailing initiatives and issues about the festival, to be presented at every Board of Directors meeting.

Multiple Roles on the Board

Whereas the Board benefits from diversity of opinion, but also values the range of expertise offered by individuals, be it resolved that Article IV, Section 3 "Nomination of Executive and Director Candidates", item (iii) be changed to:

(iii)

(a) A member may be nominated for, and elected to, up to two voting positions on the Board, so long as they consist of an Executive position and a Directorship;

(b) A member may be nominated for an Executive position or Directorship, and also be appointed to a Position of Responsibility;

(c) No member may hold more than one Executive position, or more than one voting Directorship simultaneously; and no member may stand for election for more than one Executive position, or more than one voting Directorship.

Removal of Webmaestro references

Whereas the position of the Webmaestro is no longer a formal position within the Bylaws, be it resolved that references to the Webmaestro be removed as follows:

Article IV, Section 3 "Nomination of Executive and Director Candidates", item (i) be changed to read "The CRO, with help from the Membership Director and Communications Co-ordinator..."

Article VII, Section 5 "Responsibilities of Individual Board Members", where language currently states "Ensure both the Communications Co-ordinator and Webmaestro adequately distributes said material" or words to that effect, change to read "Ensure the Communications Co-ordinator adequately distributes said material."

Article VII, Section 6 "Duties of Positions of Responsibility (ex-officio members)", item (i) "Communications Co-ordinator", change (d) to read "Work to integrate social media applications on the OBA website;"

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Monday September 11 2023



Executive Report

Past-President

Lynn Tucker

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

N/A

Standard Report

Actions Undertaken Since the Previous Meeting

Tentatively secured locations for SEF at UofT Scarborough for April 9-11, 2024

Actions to be Undertaken by the Director

Confirm with Department of Arts, Culture and Media staff

Confirm with SEF director

Actions to be Undertaken by the Board

N/A

Board Meeting
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Director's Report

Membership

Dan Austin

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

OBA Membership Stats - Sept 10, 2023									
Board	Board/ Lifetime	Lifetime	Regular	Regular Commu nity Band	Student	Sponsor	Retired	Virtual	TOTAL
15	4	9	206	1	22	11	5	32	305

Standard Report

Actions Undertaken Since the Previous Meeting

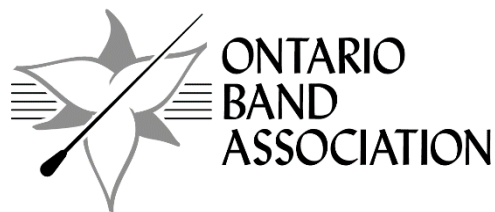
None

Actions to be Undertaken by the Director

Due to the offer of two years for the price of one during the pandemic we had no membership renewals during the 2022/2023 school year. We now are starting the process again. 56 regular members are up for renewal in September. Renewal notices will be sent. Many of those will renew with the festival now things are back to normal so expect memberships number to drop for the next few months

Actions to be Undertaken by the Board

Board Meeting
Monday September 11 2023



Director's Report

York Beginning Band Symposium

Hugh Corbett

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

<i>Event Date:</i>	September 30, 2023
<i>(next milestone)</i>	

Discussion Items for the Board

I will need help on the day of the Symposium

- Registration desk
- Is there OBA swag we could use as giveaways/prizes?
- Invite board to dinner on Friday September 28 with the clinician, numbers?
- How does clinician get paid?
- How do I submit receipts?
- What else will I need help with/forgotten/don't know about?

Standard Report

Actions Undertaken Since the Previous Meeting

- Phone meeting with the clinician to finalize the itinerary, flight arrangements-arrival Sept 28 11:48 pm, departure Sept 30 7:30pm)
 - Phone meeting with Rex Harknett to confirm participation (Reading session pieces, possible display, prizes)
 - Planning meeting with Shashi
 - Respond to emails from John Kim about the Symposium
 - Communication with Angela and Ari about advertising and email blast
 - Emailed Bill Thomas to confirm time of Friday session with York U students, arranging for York U student volunteers, confirming technology needs of the clinician
 - Booked accommodations for the clinician
-
-

Actions to be Undertaken by the Director

- Follow up communication with Bill Thomas
 - Registration data, prepare:
 - Delegate list;
 - Beginning band titles;
 - Beginning band resources.
 - Check on registrations, advertise
 - Follow up with Rex Harknett
 - select repertoire for the reading session
 - build reading session folders
 - return reading session music
 - Order coffee/muffins for delegates, snacks/pizza/drinks for the demonstration band
 - Arrange for OBA staff to work at the registration desk
 - Confirm demonstration band seating plan and pass it along to Bill Thomas and his volunteers
 - Chauffeur the clinician:
 - Thursday-airport, hotel;
 - Friday-York U, demonstration band school, board dinner, hotel;
 - Saturday- York U, airport
 - Make reservation for board dinner with clinician for Friday September 29.
 - Print clinic handouts
-

Actions to be Undertaken by the Board

Board Meeting
Monday September 11 2023



Director's Report

Western Intermediate Honour Band

Matthew Rodnick

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

<i>Event Date:</i>	October 13– 14, 2023
<i>(next milestone)</i>	

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

- IHB 2023 will have two different ensembles. A grade 9 group and a grade 10 and 11 group.
 - Booked clinicians for sectionals.
 - Updated website.
 - Monitor recommendations and registrations.
 - Encouraged registrations from past attendees.
-
-

Actions to be Undertaken by the Director

- Order T-shirts
 - Distribute Music
 - Arrange food and drinks.
-

Actions to be Undertaken by the Board

- Spread the word to your colleagues! A reminder that approximately half of attendees come from far out of town.

Board Meeting
Monday September 11 2023



Director's Report

Provincial Honour Band

Alicia Kennedy

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

<i>Event Date:</i>	Nov 1 – 4, 2023
<i>(next milestone)</i>	October 21 – Pre-Rehearsal

Discussion Items for the Board

- NIL

Standard Report

Actions Undertaken Since the Previous Meeting

- Completed registration process – currently following up with members who have not completed registration and payment
- Worked with Shelley & Pratik on repertoire selection – organized repertoire for distribution to the band
- Contacted Geoff Houghton regarding Yamaha sponsorship of percussion
- Maintained contact with OMEA conference organizers for concert details and discussion

Actions to be Undertaken by the Director

- Send out info email and music/parts assignments to band members, as well as info email to parents
- Finalize hotel reservations for band and for Shelley
- Follow up with Shelley regarding flight information (she requested to book it herself)
- Finalize chaperones
- Arrange busing
- Arrange school concert
- Arrange sectional conductors for the program

Actions to be Undertaken by the Board

- None at this time!

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Director's Report

Capital Region Wind Band Symposium

Simone Gendron

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

<i>Event Date:</i>	January 27, 2024
<i>(next milestone)</i>	

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

- Dr. Cynthia Johnston Turner has been hired to lead a conducting symposium
 - Ashbury has confirmed use of facilities for free
 - contacted new conductor of the GGFG Band to confirm participation
-
-

Actions to be Undertaken by the Director

- confirm sponsorship by L&M
 - confirm rep list and all details with Cynthia
 - confirm GGFG band participation
 - ensure website is up to date
 - begin promotion
 - secure student volunteers
-

Actions to be Undertaken by the Board

none

Provincial Band Festival

Event Date - February 12 - February 16, 2024

Discussion Items for the Board

- nil

Standard Report - Actions undertaken

- I've had detailed discussions with Michael at the CCC re. improvements for next year's festival. Sadly, he has recently left the centre, so I have to make contact with the new person. Hoping the relationship is just as strong.
- Had a wonderful post-festival meeting with Jessica, Heather, Andria and Pratik last June. Lots of small tweaks in the mix for the event, including some merchandise!
- Complete overhaul of the OBA PBF Syllabus - now posted for this year's festival
- Launching the overhauled registration form this weekend (September 10/11) on the revised website
- Lots of stuff still to do this next month:)

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Director's Report

Small Ensemble Festival

Shashi Ramu

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

<i>Event Date:</i>	April 2024
<i>(next milestone)</i>	

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

nil

Actions to be Undertaken by the Director

nil

Actions to be Undertaken by the Board

nil

Board Meeting
Monday September 11 2023



Director's Report

York Wind Conductors' Symposium

Matthew Peter

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

<i>Event Date:</i>	March 2, 2024
<i>(next milestone)</i>	

Discussion Items for the Board

-nil

Standard Report

Actions Undertaken Since the Previous Meeting

- preliminary planning with Prof. Bill Thomas
- Dr. Travis Cross will be the guest clinician as he was to come in person in 2021, but due to the pandemic, he graciously was our virtual clinician for that year

Actions to be Undertaken by the Director

- look to have the registration up by OMEA

Actions to be Undertaken by the Board

-nil

Board Meeting
Monday September 11 2023



POR Report

Communications Co-ordinator

Ari Mohindra

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

“nil”

Standard Report

Actions Undertaken Since the Previous Meeting

- Prepared September MMI for review
 - Troubleshooted Jotform issues for OPHB and WIHB
 - Met with Angela/Matt R. for comms meetings (fewer during summer, regular schedule been set for Fall)
 - Continued updating French version of website
 - Continued maintaining social media channels + website as required
 - Supported the transition of various communications roles to different portfolios (membership + various directors)
-
-

Actions to be Undertaken by the Director

- Continue working on ‘in case I get hit by a bus’ document
 - Continue maintaining social media channels + keeping website updated
 - Continue to support transition of various communication roles to different portfolios
-

Actions to be Undertaken by the Board

Please continue to share OBA event posts with your personal/professional social media networks and make use of the community Facebook group.

Please note that there are now individual social media accounts for OBA Honour Bands and Festivals run by their respective directors:

- Instagram & Facebook: onband_festivals & onband_honourbands

Board Meeting
Monday September 11 2023



Liaison Report

Regional Liaison (Golden Horseshoe)

Alecia Blackman

Submit in electronic format to the SECRETARY by Saturday September 9, 2023.

Discussion Items for the Board

Nil

Standard Report

Actions Undertaken Since the Previous Meeting

Met with the Golden Horseshoe Music Festival planning committee to discuss needs and procedures for the 2024 GHMF. I also liasoned with the HWDSB's planning office and completed the permit application for the festival; currently still pending, but with written confirmation that they will be in touch when they beginning the processing for our particular permit. I also need to update the permit to reflect the new insurance policy.

Actions to be Undertaken by the Director

Nil

Actions to be Undertaken by the Board

Nil