

Minutes of the Second Meeting of the
2022-23 Board of the Ontario Band Association
Wednesday, February 16, 2022
via Zoom, 7pm

Present

EXECUTIVE

Angela Tran	President	
Matthew Rodnick	President-Elect	
Andria Kilbride	Treasurer	<i>regrets</i>
Steffan Brunette	Secretary	
Lynn Tucker	Past-President	

DIRECTORS: Institutional

Chris Reesor	Industry	<i>regrets</i>
Dan Austin	Membership	

DIRECTORS: Symposia

Matthew Peter	Wind Conductors' Symposium	
Danielle Kolenko	Beginning Band Symposium	<i>regrets</i>
Simone Gendron	Capital Region Wind Band Symposium	

DIRECTORS: Festivals

Mark Caswell	Provincial Band Festival	<i>regrets</i>
Shashi Ramu	UTSC/OBA Small Ensemble Festival	

DIRECTORS: Honour Bands

Matthew Rodnick	Western Intermediate Honour Band	
Alicia Kennedy	Ontario Provincial Honour Band	
Troy Jones	Laurier Elementary Honour Band	
Lani Sommers	Capital Region Elementary Honour Band	

POSITIONS of RESPONSIBILITY

Scott Harrison	National Youth Band 2020 Project	
Meera Mohindra	Communications Co-ordinator	
Sarah Arcand	Elementary Music Education Advocate	
Pratik Gandhi	OBA-CBA(On) Liaison	
Mitch McIntyre	Regional Representative, North	<i>regrets</i>
Mary Thornton	Regional Representative, Near North	
Cynthia Yuschyshyn	Regional Representative, East	
Dan Austin	Regional Representative, West	
Alecia Blackman	Regional Representative, Golden Horseshoe	<i>regrets</i>
Nikole Valkanas	Regional Representative, Central	
Jennifer Cresswell	Regional Representative, Central	
Jacynthe Fugère-Bourdages	Regional Representative, French Boards	<i>regrets</i>

MEMBERS

1. Call to Order

Quorum was not established until 7:35pm.
Tran called the meeting to order at 7:35pm.
Tran began with a land acknowledgement.

2. Adoption of the Agenda

The previously scheduled items for “New Business” were struck from the agenda.

Motion to adopt the agenda.

Moved by *Tran*. Seconded by *Ramu*. Motion carried.

3.

(a) Ratification of the Minutes of the First Meeting from January 2022.

Moved by *Sommers*. Seconded by *Austin*. Motion carried.

(b) Ratification of the Minutes of the Special General Meeting, Jan. 2022

Moved by *Sommers*. Seconded by *Austin*. Motion carried.

4. Summary of Action Items from Previous Meetings

___ [7a.1] *Tucker & Tran*: investigate other provincial organizations for their return-to-play procedures; **unresolved**.

5. Announcements

Harrison announced that the Interprovincial Music Camp will be starting a Beginner Band camp, run by Jacky Siu.
Sommers announced that MusicFest is looking to run a younger honour band.

Gandhi presented the IDEA Committee description.

Tran announced the start of the Ontario Band Educators’ Facebook group. New members are welcomed.

6. Reports from the Executive

(a) President

see attached report

Tran recognized it has been a difficult week, and wanted to encourage anyone to reach out if they need support.

Tran introduced the new North representative, Mitch *McIntyre*.

The Advancement position is still open. The posting closes on February 18, and there is still a need for applicants. *Arcand* suggested that the title “Advancement” might not be clear, and further language might be needed to clarify what the role does.

The e-mail host has switched to GSuite from Dreamhost. *Mohindra* or *Tran* can assist with the transition, and there are guides posted in Slack.

Gendron updated the Board on the Advocacy committee. There have been responses to the mailings from trustees and school boards. There was a mobilization to parents where it was possible. OMEA was very helpful with the distribution. The Elementary “Conversation” event was promoted. There is an updated document on the status of playing in the different regions of the province. A media release is being prepared to highlight the challenges facing music education. There is also a list of celebrities who can help amplify the message. *Arcand* is hoping to find someone from “outside” of the music field, but who can advocate a positive message about music education. The letters should be available on the website so that others can see what the OBA is advocating for.

(b) President-Elect

see attached report

(c) Treasurer

see attached report

(d) Secretary

see attached report

(e) Past-President

see attached report

7. Reports from Directors: Institutional Portfolios

(a) Membership

see attached report

We have gained 19 members. A number of new virtual memberships have been purchased. The majority of the virtual memberships appear to be students.

(b) Industry

no report submitted

An e-mail from *Reesor* stressed that supply line crises have continued to impact inventory and fulfilling orders. Please be patient with the ordering processes.

8. Reports from Directors: Event Portfolios

(a) York Wind Conductors’ Symposium

see attached report

There are 29 delegates so far. Volunteers are needed for gatekeeping.

David Lum will host a “coffee talk” afterwards.
Rodnick and *Gandhi* are able to help with the gatekeeping.
Peter will produce something that can go out to the regional representatives. The focus is for band in general, so it can go to both secondary and elementary contacts. The information should go to Slack, and this can be redirected to the representatives.

(b) Provincial Band Festival
no report submitted

(c) Small Ensemble Festival
see attached report

Ramu announced that the materials are up and online. The UTSC branding has been removed from the name of the festival. A request for ideas on how to maintain a hybrid festival was put forward. A resource list has been started to demonstrate where ensemble music can be sourced.
The festival offers both written and video adjudications.

The Provincial Band Festival will host other types of large ensembles this year in a virtual setting.

(d) Provincial Honour Band
see attached report

There will be no major “replacement” of the cancelled Fall 2021 program so that the attention can be on creating the Fall 2022 band.

(e) Laurier Elementary Honour Band
no report submitted

There’s a willingness to run something this spring, even though the timelines are tight. Further discussions with the larger Honour Band group is needed.

(f) Capital Region Elementary Honour Band
see attached report

A school in Quebec has been obtained for a Beginning Band Blitz. There might be an opportunity to connect the Beginning Band programs to the IMC camp. This will probably happen in May. Further outreach to industry to obtain clinicians and teachers is still to happen.

Sommers and *Jones* will connect to see how to proceed in the coming spring.

(g) Western Intermediate Honour Band

see attached report

A virtual band is no longer an option. *Tucker* has put forward that a leadership conference might be helpful.

(h) Beginning Band Symposium

see attached report

(i) Capital Region Wind Band Symposium

see attached report

A discussion ensued about the ability of QBA members to attend the event in person. There should be some co-ordination between the OBA and QBA to honour a reciprocal agreement to recognize memberships. Further discussion is needed on this.

Gendron inquired whether there was an intention to continue with the hybrid components. There are virtual memberships now that should be considered in symposium planning.

9. Reports from Positions of Responsibility

(a) Communications Co-ordinator

see attached report

(b) Elementary Music Education Advocate

see attached report

Arcand thanked *Mohindra* for getting the information out so quickly. The Elementary Conversation is set to run on February 23.

(c) National Youth Band 2022 Project

see attached report

York University is allowing in person concerts.

The CBA has been asked to waive the “host fee” that is typically charged. It will be difficult to recoup the costs through concert tickets.

York U will have front-of-house costs, and if it’s being streamed, then there will be additional technician costs.

(d) CBA(Ontario) Liaison

see attached report

10. Reports from Regional Liaisons

(a) North

see attached report

(b) Near North

see attached report

The massed band project is moving ahead with seeking permission, but nothing to happen until the fall. Draft documents are being examined.

(c) East

see attached report

(d) West

see attached report

Regional Reps are starting to move ahead with in-person events in the next school year. Proposals will be coming to the board in the Spring.

(e) Golden Horseshoe

see attached report

(f) Central

nil report

An attempt is being made to consolidate email messages. A plan will be presented to the Board soon.

(g) French Schools

see attached report

11. Scheduled Orders of Business

There were no scheduled orders of business.

12. New Business

There was no new business.

13. Adjournment

Motion to adjourn the meeting.

Moved by *Rodnick*. Seconded by *Barras*. Motion carried.

The meeting adjourned at 8:29pm.

The next meeting will be Monday, April 11, 2022 at 7pm via Zoom.

SUMMARY OF ATTACHMENTS

1. Agenda

2. Summary of Reports
 - Executive Reports*
 - 2.1 President
 - 2.2 President-Elect
 - 2.3 Treasurer
 - 2.4 Secretary
 - 2.5 Past President

 - Director Reports: Institutional Portfolios*
 - 2.6 Membership
 - ~~2.7 Industry~~ (nil report)

 - Director Reports: Event Portfolios, Festivals*
 - 2.8 Provincial Band Festival
 - 2.9 UTSC Small Ensemble Festival

 - Director Reports: Event Portfolios, Symposia*
 - 2.10 York Wind Conductors' Symposium
 - 2.11 Beginning Band Symposium
 - 2.12 Capital Region Wind Band Symposium

 - Director Reports: Event Portfolios, Honour Bands*
 - ~~2.13 Laurier Elementary Honour Band~~
 - 2.14 Capital Region Elementary Honour Band
 - 2.15 Western Intermediate Honour Band
 - 2.16 Provincial Honour Band

 - Reports from Positions of Responsibility*
 - 2.16 Communications Co-ordinator
 - ~~2.17 Advancements Co-ordinator~~ (vacant position)
 - 2.18 Elementary Music Education Advocate
 - 2.20 National Youth Band 2022 Project
 - 2.21 OBA-CBA(On) Liaison

 - Reports from Regional Liaisons*
 - 2.22 North
 - 2.23 Near North
 - 2.24 East
 - 2.25 West
 - 2.26 Golden Horseshoe
 - ~~2.27 Central~~ (nil report)
 - 2.28 French Schools

SUMMARY OF ACTION ITEMS

OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

____ [7a.1] *Tucker & Tran*: investigate other provincial organizations for their return-to-play procedures; **unresolved**.

ACTION ITEMS FROM THIS MEETING



**ONTARIO
BAND
ASSOCIATION**

Agenda of the 2nd Meeting of the
2022–2023 Board of Directors
Wednesday, February 16, 2022
via Zoom, 7pm

1. Call to Order: *Quorum is nine voting positions.*
2. Adoption of Agenda
3. Ratification of the Minutes of the First Meeting of the Board from January 2022, and Ratification of the Minutes of the Special General Meeting from January 2022.
4. Summary of Action Items from Previous Meetings
 ___ [7a.1] *Tucker & Tran*: investigate other provincial organizations for their return-to-play procedures
5. Announcements
6. Reports from the Executive
 - (a) President *Tran*
DISCUSSION ITEMS
 - (i) Mitch McIntyre, Regional Representative for the North
 - (ii) Posting for Advancement POR closes February 18
 - (iii) Switch to GSuite
 - (iv) Advocacy Committee
 - (b) President-Elect *Rodnick*
 - (c) Treasurer *Kilbride*
 - (d) Secretary *Brunette*
 - (e) Past-President *Tucker*
7. Reports from Directors: Institutional Portfolios
 - (a) Membership *Austin*
DISCUSSION ITEM: Membership Levels
 - (b) Industry *Reesor* **no report submitted**
8. Reports from Directors: Event Portfolios
 - (b) York Wind Conductors' Symposium *Peter* **no report submitted**
 - (b) Provincial Honour Band *Barras*
 - (c) Western Intermediate Honour Band *Rodnick*
 - (d) Laurier Elementary Honour Band *Jones* **no report submitted**
 - (e) Capital Region Elementary Honour Band *Sommers* **no report submitted**
 - (f) Provincial Band Festival *Caswell* **no report submitted**
 - (g) UTSC Small Ensemble Festival *Ramu* **no report submitted**
 - (h) Beginning Band Symposium *Kolenko*
 - (a) Capital Region Wind Band Symposium *Gendron*
DISCUSSION ITEMS
 - (i) QBA participants
 - (ii) Continuing a Hybrid event

AGENDA: FEBRUARY 16, 2022

9. Reports from Positions of Responsibility
- | | | |
|---|-----------------|----------------------------|
| (a) Communications Co-ordinator | <i>Mohindra</i> | no report submitted |
| (b) Elementary Music Education Advocate | <i>Arcand</i> | |
| (c) National Youth Band 2022 Project | <i>Harrison</i> | |
| (d) CBA(On)-OBA Liaison | <i>Gandhi</i> | |

10. Reports from Regional Liaisons
- | | | |
|----------------------|---------------------------|----------------------------|
| (a) North | <i>McIntyre</i> | no report submitted |
| (b) Near North | <i>Thornton</i> | |
| (c) East | <i>Yuschychyn</i> | |
| (d) West | <i>Austin</i> | |
| (e) Golden Horseshoe | <i>Blackman</i> | no report submitted |
| (f) Central | <i>Valkanas/Cresswell</i> | <i>nil report</i> |
| (g) French Schools | <i>Fugère-Bourdages</i> | |

11. Scheduled Orders of Business
- (a) IDEA Committee Description

MOTION

Whereas the IDEA Committee's proposed description of its goals is consistent with the goals outlined in the President's mandate, *be it resolved* that the Board endorse the description.

Moved by *Tran*.

- (b) June meeting date
Wednesday June 8 or Monday June 13?

12. New Business

13. Adjournment

Next meeting is Monday, April 11, 2022, 7pm via Zoom.

Executive Report

President

Angela Tran

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

- Welcome Mitch to the OBA board as North Regional Liaison!
- Call is still ongoing for the Advancement role. Deadline is Feb 18.
- We're on Gsuite with 30GB of storage! Checking in to see if everyone had a chance to log in their new email accounts. Special thanks to Meera for successfully switching from Dreamhost to Gsuite and providing us with instruction on how to use it and forward emails. If there are any questions or trouble-shooting needs, please send Meera or me a direct message on Slack.
- Advocacy progress! Congrats to the Advocacy committee for a full swing of amazing advocacy work these past few weeks!
 - Special thanks to Simone for leading the charge. Thank you for the continuous work from Lani, Sarah, Cynthia, Matt R, Mary, Liz, Jason and regional reps
 - OBA/OMEA joint letter was sent out to a gigantic list to folks from public health, ministry, MPs, and school admins
 - OBA parent letters were shared to teachers from our regional rep databases to forward to parents
 - living document created to indicated which schools/school boards still do not have instrumental music happening in their classrooms will be on the website
 - Social media campaign
 - Currently Lani and Sarah are finalizing a letter for CBC media

Standard Report

Actions Undertaken Since the Previous Meeting

- Attended OMEA affiliate meeting on Jan 22
- Hosted Special Membership Meeting on Jan 29
- Sent OBA promo (including virtual membership) to OMEA to include in *The Recorder*
- Attended IDEA committee meeting on Feb 3
- Continue to support the communications team. Special thanks to Sashi and Jason for joining the communications team!
- Assisted in proofreading advocacy letters and coordinating emails with Simone and Jason
- Continued to represent the OBA by participating in CBA Slack channels
- Continued to advise board members via Slack

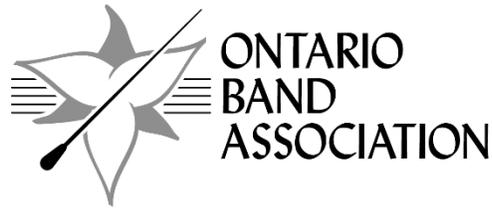
Actions to be Undertaken by the Director

- Attend communications meeting
- Book OBA affiliate booth and OBA AGM at OMEA Elevate conference. Registration will open in June. OMEA is aware of our request.
- Order name tags for board members before the OMEA conference in November

Actions to be Undertaken by the Board

- Please login and check your new GSuite email accounts
- Please let me know if you need a name tag before the OMEA conference in November

Board Meeting
Wednesday February 16 2022



Executive Report

President-Elect

Matt Rodnick

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

Standard Report

Actions Undertaken Since the Previous Meeting

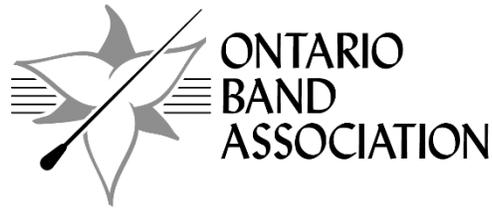
- Attended advocacy and regional rep meetings.
- Had a conversation with Mark to go over Concert Band Festival details in support of the Celebrate Markham grant.
- Submitted Celebrate Markham grant application with the assistance of grant-writer Betony Main.
- Submitted Canada Summer Jobs application. We have applied for three jobs: publicity assistant, resource creator, and translator. We will find out in a few weeks if we are successful.
- Wrote community guidelines for our Facebook page. Thanks to Meera for getting it up and running.
- Prepared OBA affiliate report for OMEA meeting
- Attended Capital Region Wind Band Symposium
- The date of this year's New Teacher/Early Career Roundtable has been set for Music Monday, May 2nd, 2022.

Actions to be Undertaken by the Director

- Attend mentorship committee meeting on February 17th.
 - Continue to monitor the launch of FB group
 - Provide details to Meera regarding Pre-Service Teacher Event
-

Actions to be Undertaken by the Board

Board Meeting
Wednesday February 16 2022



Executive Report

Treasurer

Andria Kilbride

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

Standard Report

Actions Undertaken Since the Previous Meeting

Treasurer – Andria Kilbride

- Processed Record of Employment form for Michael Barth to authenticate his identity
- Refunded CRWBS participants who paid before we changed the payment structure
- Refunded WCS participants who paid before we changed the payment structure
- Processed payment to use York U's concert hall for NYB
- Signed up to be a member of the NYB consortium at \$500
- Met with membership committee to discuss the future of our membership
- Attended special all member meeting to approve our new Virtual Member option
- Responded to questions from accountant

OBA Bookkeeping Activities - Michael Barth

- Registered an online Record Of Employment account with Canada Revenue Agency - still in process as it required a document to be signed and physically mailed to them
- prepared 2021 financial documents and arranged to have them dropped off at accountant in North Bay via Scott and Darlene. Accountant has received them and is working on preparing year end report.
- added Airtable as an operating expense
- Received \$500 from Long & McQuade for sponsorship of CR WBS
- Processed payment to Cheryl and Darryl Ferguson for their work at CR WBS
- Balanced QuickBooks and paid Visa bills for January

Actions to be Undertaken by the Director

M. Barth

- finish registration for ROE account with CRA once they have processed the document mentioned above

Actions to be Undertaken by the Board

nil

Board Meeting
Wednesday February 16 2022



Executive Report

Secretary

Steffan Brunette

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

Drafted language to add the Virtual Membership option into the Bylaws.

Attended the Special General Meeting and prepared minutes.

Attended the Capital Region Wind Band Symposium. Great ideas!

Actions to be Undertaken by the Director

Offer assistance as necessary for York Wind Conducting Symposium.

Actions to be Undertaken by the Board

nil

Board Meeting
Wednesday February 16 2022



Executive Report

Past-President

Lynn Tucker

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

N/A

Standard Report

Actions Undertaken Since the Previous Meeting

- Met with Simone, Jan 12 – discussed advocacy strategies
- Met with Shashi, Jan 14 – discussed SEF and comms
- Met with Angela, Jan 19 – discussed private teacher database
- Chaired Regional Liaisons meeting, Jan 24 – discussed potential events, database, region-specific needs/concerns
- Attended CBA's A Time to Share, Jan 26 – Music is Medicine and other lessons learned on the journey toward understanding and reconciliation through shared music with Robert Buckley, Doug Macaulay, and Bob Baker
- Attended OBA Special General Meeting, Jan 20 – approved membership amendment for new virtual membership category
- Attended NLBA Meeting, Jan 30
- Attended IDEA Committee Meeting, Feb 3 – discussed mandate, terms of reference
- Edited advocacy documents
- Maintained regular communications via Slack
- Provided general consultation and guidance

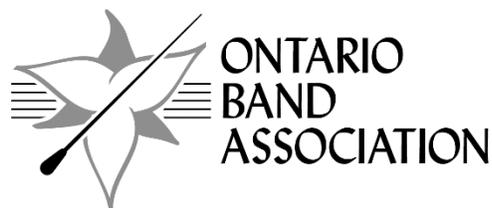
Actions to be Undertaken by the Director

- Meet with Regional Liaisons to continue strategic and event planning
- Meet with Comms to confirm social media strategy

Actions to be Undertaken by the Board

N/A

Board Meeting
Wednesday February 16 2022



Director's Report

Membership

Dan Austin

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

OBA Membership Stats - February 10									
Board	Board/ Lifetime	Lifetime	Regular	Regular Commun ity Band	Student	Sponsor	Retired	Virtual	TOTAL
14	4	9	67 (+8)	2	28 (+4)	11	5	1 (+1)	141

We have gained 13 members since our last meeting. We are projected at present to lose 10 members to non-renewal at the end of the month (2 regular members, and 8 student members).

Standard Report

Actions Undertaken Since the Previous Meeting

Virtual membership was launched. First virtual member added Feb 10

Spoke via zoom with the music education class at York University. Made contact with all the directors of post-secondary music programs via email about encouraging their students to join.

Actions to be Undertaken by the Director

Contact all our expired membership about the new membership options and online opportunities

Actions to be Undertaken by the Board

None

Board Meeting

Wednesday January 16 2022

Director's Report

York Wind Conductors' Symposium

Matthew Peter

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	February 26, 2022
<i>(next milestone)</i>	

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

< finalizing symposium layout, coordinating with Bill Thomas on receiving the conductor videos; much correspondence with Meera on changes on the website, registration form, and promo poster due to moving to a pure virtual symposium (a big thank you to Meera!); sending out promotion emails

Actions to be Undertaken by the Director

< finalize everything with Bill Thomas; find gatekeeper(s) for the event

Actions to be Undertaken by the Board

< looking for a volunteer or two to be the zoom gatekeeper for the symposium; event is 1:00 pm - 3:00 pm but would need gatekeeper to start letting registrants who are members in starting at 12:50 pm
< need a zoom meet to be created for the symposium



Director's Report

Provincial Band Festival

Mark Caswell

February 16th, 2022

Submit in electronic format to the SECRETARY by Monday, February 14, 2022.

<i>Event Date:</i>	April/May 2022 – the new plan
<i>(next milestone)</i>	

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

Just a bit of communication between festival people

Actions to be Undertaken by the Director

Ontario Provincial Band Festival

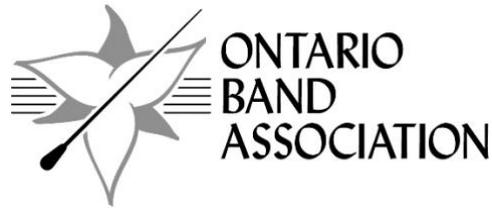
- Working with Meera, Pratik, Andria and Heather to update the registration form as well as the information documents that were on the website last year
- As soon as these are in place (hopefully within the week), we will send an email blast to all of the directors from the last five years, promoting this year's event
- Once again, this is what the festival will look like in the spring:
 - a. schools record their band and send in an audio/video recording for an adjudicator to assess
 - b. schools book an adjudicator during their rehearsal time to provide real person feedback (depending on school board rules). This option sounds wonderful but would certainly be limited by the number of adjudicators/schools and available times to coordinate a clinic!

That's about all for now. As the province opens up, we will be watching from the sidelines! Let us hope that February 2023 sees a return to the normal Provincial Band Festival.

That is all for now!
Best – Mark

Actions to be Undertaken by the Board

Board Meeting
Wednesday February 16 2022



Director's Report

OBA Small Ensemble Festival

Shashi Ramu

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	Friday, April 22, 2022. 11:59pm submission deadline
<i>(next milestone)</i>	

The name and face of this event has evolved into a separate virtual festival. The idea is to market this as an opportunity for students to receive external feedback on their group playing. We want to be as inclusive as possible. The recordings can be video or audio. The repertoire can be absolutely anything for 2 or more instruments of any combination. The initial goals are to keep the festival going and to eventually either go back to a live, or hybrid format.

Students are encouraged (where possible) to use any recording device available to them (including phones) and perform/record video as a live group. However, virtual (ie soundtrap, acappella) mixes will also be accepted. It is therefore possible for a single student (covering multiple voices and mixing/editing) to submit an entry.

Discussion Items for the Board

- feedback on format changes, suggestions to move forward with a hybrid format festival.
- Clinician plan is below in action items, if you've got recommendations for WW/BRASS personnel please bring them forward. For this year as the participation expectation is low, we'd like to use people who are close to the association.
- If you have specific marketing ideas for this year, please discuss!! Currently email blasts, one off personalized shoulder-tap emails to key secondaries in each region, social media, etc.
- April 22 is the deadline....When will results be sent out? Do the adjudicators have a week? Two weeks?
- If these ensembles can qualify for Musicfest Canada 2023, what is that process?

Standard Report

Actions Undertaken Since the Previous Meeting

*Met with Lynn and Angela separately

*decided upon submission due date

*changed entry fee reduction as a means of possibly attracting more entries.

* Wrote and edited final copy for festival brochure/Website, modifying details of the festival such as ensemble definitions, the removal of UTSC from the festival name.

*new creation of a suggested resource list for WW and Brass (completed)

*proposal of video adjudications from clinicians. Each ensemble would receive one written and one video.

*Collaborated with Meera on copy presentation and Jotform content for registration form, as well as Social Media hit copy, graphic. The Website and registration form is now live, first socials post was Thursday Feb 10 , and all festival info with links has been included in MMI, Feb 13.

*Language update to clarify video formats accepted including using phone cameras etc, and for single students to use acapella, audacity or similar is being added to site, as well as Resource list which will prompt another social media update.

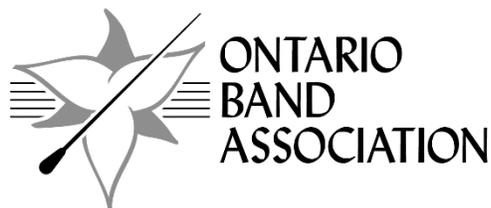
Actions to be Undertaken by the Director

- Create promotional email content
- Create form email for shoulder-tapping (target is February 21, post on SLACK general and regional)
- Create and refine “hit list” for key contacts for the shoulder-tap email
- Email personalized campaign one-offs to potential band directors to recruit entries
- Complete book/resource suggestion list and submit to Meera for upload to Website, and socials hit to promote the new feature (hopefully this is done by the time of this meeting)
- Edit and Finalize Adjudication Sheet/Guidelines
- Communicate with entries as they come in
- Find and hire clinicians (2) approximately March 15. Clinician fee structure TBD, current proposal is per entry and the hope is to have both clinicians adjudicate all participants (video adjudications for their own instrument family and written for the other)
- Collaborate with Regional, Membership for further event promotion
- Draft confirmation email for registrants including further info on when to expect adjudications and rating if applicable

Actions to be Undertaken by the Board

- Please promote this to your networks as best as you can. I will post the email outreach letter in Slack.

Board Meeting
Wednesday February 16 2022



Director's Report

Provincial Honour Band

Alicia Kennedy

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	Nov 1-4 2022
<i>(next milestone)</i>	TBC – Audition Submission

Discussion Items for the Board

NIL

Standard Report

Actions Undertaken Since the Previous Meeting

- Made the decision, in consultation with the exec team, to focus on Fall 2022 rather than try to 'replace' Fall 2021's program. Because of the year-long nature of the planning for this event, as well as the fact that I am still having Gillian MacKay as our conductor, the logistics of a virtual program would be very difficult to bring together for this year. Instead, I am focusing on returning to our usual OPHB structure, with auditions submitted by mid-end of May and a listening committee in early June.
- Issues with OPHB email have resulted in me no longer being able to receive any emails – they bounce back to sender – and many old emails disappearing. Once I have the login for the GSuite account, I will be reaching out to my regular contacts and re-establishing communication.
- Finalized contract for OMEA Elevate 2022 conference, and submitted bio and picture for their program and advertising.
- Gillian MacKay submitted an application for a clinic for the OPHB at Elevate 2022. Unlike previous years, this was not part of our contract due to the large change in the schedule of the conference, but Laura Lee assured me they would try their best to give us a clinic, and also extended our performance time to 30 minutes to accommodate the Yamaha Guest Artist piece along with the other pieces
- Continued to participate in conversations and meeting arrangements for the Mentorship group

Actions to be Undertaken by the Director

- Reach out to Gillian MacKay regarding piece selection for OPHB
- Organize due dates and information for auditions and advertise this information
- Confirm dates with Jackson's Point once email is working

Actions to be Undertaken by the Board

- Please let your students know that OPHB will be coming back soon, and that we hope to return to our regular structure. With a lack of music in schools the past few years, students may be more hesitant to join – please encourage them to audition anyway. We will likely be choosing slightly easier music to accommodate the loss of music in many schools for part / all of these last few years.

Board Meeting
Wednesday February 16 2022



Director's Report

Capital Region Elementary Honour Band

Lani Sommers

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	April/May 2022
<i>(next milestone)</i>	

Discussion Items for the Board

Can Musicfest Canada have access to our list of participants for a Junior Honour Band they are creating this year?

Standard Report

Patiently waiting to see what the restrictions look like over the next few months. Will plan on organizing a Beginner Band Blitz in the coming weeks (instead of an honour band). We will use k Philemon Wright High school in Quebec for the location because Ashbury is not taking bookings this year.

Actions to be Undertaken by the Director

- Will reach out to elementary schools about advertising this event
 - Will reach out to Long and McQuade for support (clinicians, instruments, etc.)
-

Actions to be Undertaken by the Board

Do we need to approve this new venture since it's not the typical Honour Band

Board Meeting
Wednesday February 16 2022



Director's Report

Western Intermediate Honour Band

Matthew Rodnick

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	TBD
<i>(next milestone)</i>	

Discussion Items for the Board

Nil

Standard Report

Actions Undertaken Since the Previous Meeting

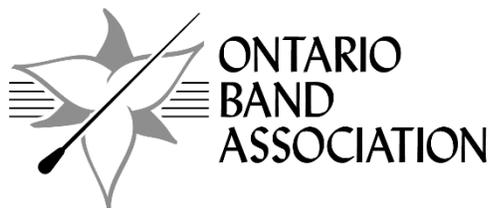
- Still no word on whether a spring event can take place. Will begin the process of planning of some alternative virtual programming.
-

Actions to be Undertaken by the Director

- Meet with honour band team to get a sense of possibilities regarding virtual programming.
-

Actions to be Undertaken by the Board

Board Meeting
Wednesday February 16 2022



Director's Report

York Beginning Band Symposium

Danielle Kolenko

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	October 1, 2022
<i>(next milestone)</i>	June 1, 2022- open registration

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

Working on solidifying clinician for 2022 symposium. Looks like we have someone, but waiting to get final confirmation in the coming days. If not will move on to other recommendations. Have emailed Bill Thomas about the date/venue and Elizabeth Colley regarding her band. Still waiting to hear from both.

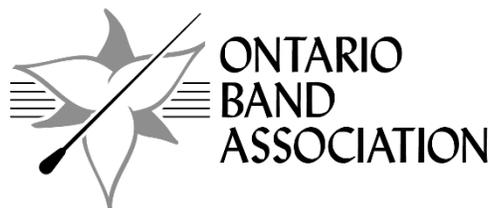
Actions to be Undertaken by the Director

Solidify clinician, demo band and venue once everyone has responded.

Actions to be Undertaken by the Board

Nothing at the moment!

Board Meeting
Wednesday February 16 2022



Director's Report

Capital Region Wind Band Symposium

Simone Gendron

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	January 22, 2022
<i>(next milestone)</i>	

Discussion Items for the Board

- Thoughts on QBA participants and “rules” about this moving forward
- This year one QBA participated paying \$10 (free for OBA members) who has been attending regularly since 2019
- Should we always offer a hybrid event moving forward?

Standard Report

Actions Undertaken Since the Previous Meeting

- another successful virtual event with 24 registrants. Darryl and Cheryl were fantastic and a breeze to work with!
- thank you to Meera, Dan and Angela for their support
- currently preparing a survey to send to participants (but so far very positive feedback)
- payment has been sent to clinicians (\$800)
- \$500 donation from L&M
- Asked Meera to upload video to YouTube to share with registrants and new OBA members who register before York Conducting Symposium

Actions to be Undertaken by the Director

- send survey (and video) to participants
 - plan next event for Jan 2023, possibly conducting focus, possibly Dr. Jason Caslor
 - explore offering a hybrid event at Ashbury College (ask for free use of facilities, food services, livestream or Zoom options)
-

Actions to be Undertaken by the Board

none

Board Meeting
Wednesday January 16 2022



POR Report

Elementary Music Education Advocate

Sarah Arcand

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

Nil - please just continue to be aware of Elementary happenings within your events and conversations

Standard Report

Actions Undertaken Since the Previous Meeting

- Advocacy letter for Media co created with Lani - reviewed and submitted to Board for final approval.
 - Edited parent advocacy letter
 - Met with advocacy team
 - Developed framework for Elementary Educator Conversation Date: Zoom February, 23rd 4:30pm - 5:15pm
 - Worked with Meera to create EEC advertising
-

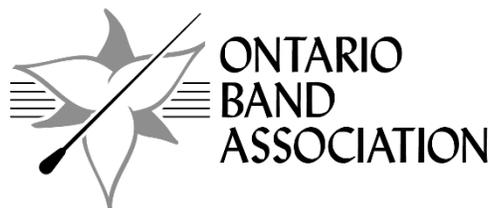
Actions to be Undertaken by the Director

- Review jotform submissions for EEC
 - Sketch out details for EEC
 - Information to be given
-

Actions to be Undertaken by the Board

- Zoom host for EEC?
- Please share the event with your Elementary Family of Schools
- Regional reps please share with your networks as well

Board Meeting
Wednesday February 16 2022



POR Report

NYB 2022 Project

Scott Harrison

Submit in electronic format to the SECRETARY by Sunday, February 13.

<i>Event Date:</i>	May 10 – 15, 2022
<i>(next milestone)</i>	May 10

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

Worked with Janet Yochim on transportation

York U not allowing outside overnight groups until July – Best Western to the rescue

Friday May 13th Concerts are set to go

Going to market through socials for virtual passes through Vimeo... hope to reach a huge audience. \$10 per view pass.

In person tickets (if allowed) will be \$10ea.

Actions to be Undertaken by the Director

Continue work with Caswell to find some e-program sponsors

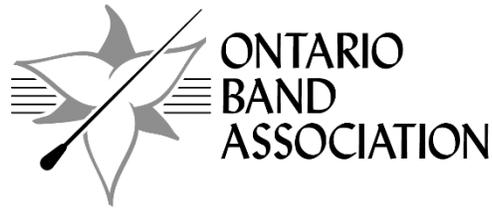
Start work with Breckenridge for design on e-program

Actions to be Undertaken by the Board

Please promote re-call auditions (bass clarinet, trombone, euph, tuba, string bass)

Please consider purchasing a view pass for your classes- looking for clarification if you can watch after the live concert airs.

Board Meeting
Wednesday February 16 2022



POR Report

OBA/CBA-ON Liaison

Pratik Gandhi

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

Nil.

Standard Report

Actions Undertaken Since the Previous Meeting

- Met with CBA-ON president Joe Resendes, discussing:
 - my attendance at a future CBA-ON board meeting
 - ongoing OBA initiatives (mapping project, “Ontario Bands Together” Facebook page, massed band proposal)
 - CBA-ON projects
 - prospects for future collaborations
 - Shared CBA-ON workshop details with OBA channels
 - Attended IDEA committee meeting Feb. 3
 - Helped shape IDEA committee’s guiding document
 - Contacted Meera for updates on mapping project & Facebook page
-
-

Actions to be Undertaken by the Director

- Connect with Alecia and Mary for updates on massed band proposal
 - Possible meeting with all + Joe?
 - Get updates on mapping project and Facebook page to relay to CBA-ON
 - Promote York U symposium through CBA-ON
-

Actions to be Undertaken by the Board

Nil.

Board Meeting
Wednesday February 16 2022



Liaison Report

Regional Liaison (North)

Mitch McIntyre

Submit in electronic format to the SECRETARY by Saturday, January 8, 2022.

Discussion Items for the Board

NA

Standard Report

Actions Undertaken Since the Previous Meeting

- Sent requested email and links to the North list of teachers "OBA Updates, Advocacy, and More!"
 - Briefly engaged in the OBA educator's facebook page and was made a 'page expert' for my region
 - Continuing to reach out and create contacts for missing northern boards
-

Actions to be Undertaken by the Director

NA

Actions to be Undertaken by the Board

NA

Board Meeting
Wednesday February 16 2022



**ONTARIO
BAND
ASSOCIATION**

Liaison Report

Regional Liaison (NearNorth)

Mary Thornton

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

nil

Standard Report

Actions Undertaken Since the Previous Meeting

Letters to NearNorth region teacher (sec and elem)

Dug into finding more elementary instrumental programs in NearNorth region. Nothing new to add to the data

Actions to be Undertaken by the Director

Actions to be Undertaken by the Board

Board Meeting
Wednesday February 16 2022



Liaison Report

Regional Liaison (East)

Cynthia Yuschyshyn

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

Nil

Standard Report

Actions Undertaken Since the Previous Meeting

- Continuing efforts at mapping and corresponding with band directors in the Eastern Region as required.
- Attendance and taking notes for both advocacy and Regional liaison meetings
- Promotion of OBA events
- Beginning planning of proposal of possible activities in the fall
- Editing and helping with drafting a survey to map more family of school connections and also "We Hear You" tour. As directed in our Regional Liaison meetings.
- Making connections with post-secondary programs in Eastern Ontario

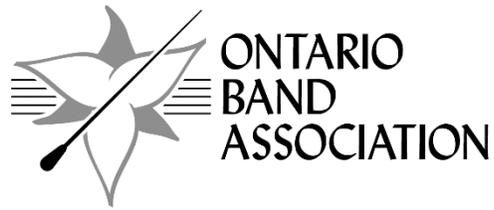
Actions to be Undertaken by the Director

< nil >

Actions to be Undertaken by the Board

Nil

Board Meeting
Wednesday February 16 2022



Liaison Report

Regional Liaison (West)

Dan Austin

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

None

Standard Report

Actions Undertaken Since the Previous Meeting

Template for the “We Hear You” Tour is set to go.

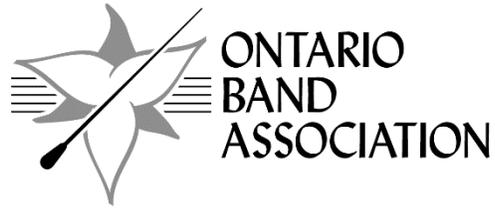
Actions to be Undertaken by the Director

Run a “We Hear You” Tour event
Set up western region event planning team
Put together proposal for West Event to be presented to the board

Actions to be Undertaken by the Board

None

Board Meeting
Wednesday February 16 2022



Liaison Report

Regional Liaison (Golden Horseshoe)

Alecia Blackman

Submit in electronic format to the SECRETARY by Saturday, January 8, 2022.

Discussion Items for the Board

NA

Standard Report

Actions Undertaken Since the Previous Meeting

- Sent requested email and links to the Golden Horseshoe list of teachers “OBA Updates, Advocacy, and More!”
 - Briefly engaged in the OBA educator’s facebook page and was made a ‘page expert’ for my region
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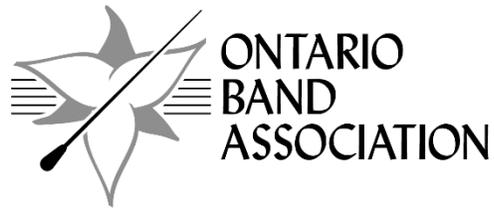
Actions to be Undertaken by the Director

NA

Actions to be Undertaken by the Board

NA

Board Meeting
Wednesday February 16 2022



Liaison Report

Regional Liaison (French Boards)

Jacynthe Fugère-Bourdages

Submit in electronic format to the SECRETARY by Sunday, February 13.

Discussion Items for the Board

Nil

Standard Report

Actions Undertaken Since the Previous Meeting

Translated *Parent Letter Template & Website page info* to then be sent to music teachers in French boards
Shared information about OBA initiatives (asking for updates on playing indoors status, Parent Letter Template, new virtual membership, York Region Symposium)

Actions to be Undertaken by the Director

Connect with music teachers from French boards and see if they would like an event specifically for French music teachers next fall (virtually) or if it they would prefer to join an in-person event with English music teachers in their respective area

Actions to be Undertaken by the Board

None